


10 SEP 1979

STATINTL

MEMORANDUM FOR: ODP Board of Directors
FROM : 
Chief, Management Staff, ODP
SUBJECT : ODP Office-Level Objectives (MBO's)

1. The revised schedule for briefing the Director of Data Processing on office-level objectives is:

11 September	Administrative Staff	1600-1700
12 September	Management Staff	1430-1530
13 September	Processing plus Joint Applications/Processing	1500-1700
14 September	Applications	1430-1530


The briefings will be held in the ODP Conference Room, 2D03, Headquarters Building. Members of the Board of Directors are invited to attend the briefings.

2. Copies of the Narrative Status Reports and the Objective and Action Plans that have been received thus far are attached for your information.

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Attachment: a/s

DISTRIBUTION:

Original and 1 Addressee
✓ 2- O/D/ODP
1 - MS Chrono
2 - ODP Registry
ODP/MS,  al/10Sept1979

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ATTACHMENT

<u>Number</u>	<u>Component</u>	<u>Objective Title</u>	<u>Responsible Officer</u>	<u>Status</u>	<u>Narrative Summary</u>	<u>Mile-Stones</u>	<u>Tab</u>
AD-1	Admin	Update T/O		Cont.	X		A
AD-2	Admin	Restructure Admin Support Function		Cont.	X	X	B
AD-3	Admin	ODP Property Procedures		Cont.	X	X	C
AD-4	Admin	Publish ODP Personnel Hand-Book		Cont.	X	X	D
AD-5	Admin	Update ODP Records Schedule		Cont.	X	X	E
AP-1	Applications	Training Plan for Softcopy Terminal		Cont.	X	X	F
AP-2	Applications	Software Design Standards		New			G
AP-3	Applications	Security Considerations for Application Standards		New			H
J-1	Joint App/Proc	Office Automation/Word Processing	(A) (P)	New		X	I
J-2	Joint App/Proc	Color Graphics	(A) (P)	New			J
P-1	Processing	GIMINI Project		Cont.	X	X	K
P-2	Processing	Secure Control Point		Cont.		X	L
P-3	Processing	Introduction of Softcopy Terminal		Cont.			M

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<u>Number</u>	<u>Component</u>	<u>Objective Title</u>	<u>Responsible Officer</u>	<u>Status</u>	<u>Narrative Summary</u>	<u>Mile- Stones</u>	
P-4	Processing	Computer Plan		Cont.	(Formerly DDA Level MBO)		
M-1	Management	ODP Pricing Structure		Cont.	X	X	
M-2	Management	ODP Disaster Plan		Cont.			P
M-3	Management	UFTS-Uncommitted Funds Tracking System		New	X	X	Q
M-4	Management	Terminal Installation Policy		New			R